EPAF Post Conference Meeting
September 27, 2007

Members present: Pat Hogue, Christa Carlson, Martha Maddox, Mike Sweat, Millie Ferrer, Joe Walter, Lisa Leslie, Judy Butterfield, Brenda Williams, Maia McGuire, Marjorie Moore, Marcus Boston, Andrew Diller, Les Harrison

EPAF Chair, Maia McGuire, called the meeting to order at 10:45 a.m. Introductions were made so new members could become familiar with everyone’s role on the board. The meeting followed a review of the 2007 EPAF conference.

Minutes from the pre-conference meeting held on September 24, 2007 were not ready for review. Lisa Leslie said she would type the minutes and e-mail them to the group.

Treasurer, Joe Walter, reported that it appeared the conference would be at a break even status. He still had to total the numbers.

Maia McGuire reviewed the conference in general. The evaluations would be looked at in detail, but from looking at a glance, comments were favorable. Attendees like the facilities and the meals. Maia then asked for committee reports.

Facilities: Judy Butterfield (facilities) reported on facilities. She thanked everyone for their efforts. Billing through the last night is at $70,721.59 including dinner the night before. The morning meal would be added and taxes needed to be removed on the total bill.

Registration: Mike Sweat (Registration) gave an update, 391 registered for the conference, 13 no shows, 15 registered on site, collecting $1625.00. All refunds were handled according to the guidelines. Mike passed around a total of meal tickets sold and an account of tickets for each event. We have to pay for each plate; the hotel doesn’t charge for a 3% over the planned number. Registration went smoothly on-line, everyone seems accustomed to the on-line registration procedures.

Program Book: Anita McKinney was not present to report. Her daughter had donated the time to put the book together. Everyone agreed it was a nice job.

Retirees: Mille Ferrer suggested the retirees social be right after the luncheon, many left and did not stay for the social scheduled at 3:00 p.m. after the banquet.

Sponsorship: Martha Maddox reported on sponsorship. A Farm Credit donation needs to be credited to FACAA

Abstracts: Theresa Friday was not here to report on abstracts. Everyone agreed they went well. There was discussion of the printing costs associated with the abstracts. It was suggested they be put on CDs. Maia suggested the materials could be posted on the EPAF website.
Pictures: Millie Ferrer reported that Tom did a great job with the pictures and he personally enjoyed being at the conference and having the opportunity to take pictures.

Auction: Pat Hogue reported the auction made $5,900.00, a figure under the normal sales. He suggested they go back to a Wednesday night auction when more people are at the conference.

Equipment: chair, Pat Miller was not present to report. Abstract chairs brought their own equipment and everyone felt the abstracts ran smoothly.

Retirees: Marjorie Moore reported the retirees group worked well. Mike said the Dean’s list of addresses for retirees was not up-to-date, many had been returned.

Speakers: Dr. Michael Lillibridge, keynote speaker on Peoplemap Personality Types was well received.

Hospitality: Pat Hogue reported the first two nights were slow, but the last night was overcrowded. Overall, things went well.

Exhibits: Christa Carlson reported things ran very smoothly. The exhibits ran a good length of time. Next year, she wants to work on the number of tables and the number of exhibitors.

Evaluation: Mike Sweat reported 69 evaluations had been turned in by the end of the conference. Maia will send an announcement asking people to do the evaluation on the website to increase the total.

Administration liaison: Millie reported the administrative meeting went well. Focus team #7 had asked for the Dean to talk about UNIFAS. Although the Dean forgot to mention it in his talk, he will send an e-mail with comments.

Transition of Chair: Since the business for the post-conference was finished, Maia McGuire turned the Chair over to Mike Sweat, President for EPAF, and he continued the meeting.

Mike’s expressed concern over the five year contract that had been signed with the Orlando hotel to accommodate the annual conferences. Due to county budgets and lack of travel, many agents may not be able to attend the annual event. There was talk with the hotel and they were to meet and discuss the terms of the contract.

Facilities: Martha Maddox said the signed hotel contract had a conflict for 2008 with Galaxy. She presented alternative dates for 2008 and also shared a calendar with future meeting dates through 2012. Options for 2008 were August 11-13th @ $119.00 per night or September 29 – Oct. 2 @ $149.00.  
2009 – August 31 – Sept 3rd @ $124.00 or Sept.28 – Oct. 1st @ $154.00
Discussion lead to a suggestion of negotiating a reduction on the total number on the attendance. The hotel will consider a reduction, but may only consider a 10% reduction.

MOTION: Maia McGuire moved we set a date for the 2008 meeting for August 11-14th. Pat Hogue seconded.
Discussion – Christa wanted to check the 4-H camp schedules to make sure all were over. Judy Butterfield stepped out of the room to call about camp schedules. Joe Walter motioned to table the motion until all members are back. Lisa Leslie seconded the motion.

MOTION: Joe Walter moved we approve the 2009 dates for Aug 31 – Sept 3rd. Marjorie Moore seconded the motion. No discussion and the motion carried.

MOTION: Pat Hogue moved we accept the dates for 2010 and 2011. Maia seconded the motion. No discussion and the motion carried.

MOTION: Joe Walter moved we accept the 2012 date of August 20 – 23rd @ 139.00. Maia seconded the motion and the motion carried.

Photographer: Millie reported Tom would be glad to do the work again.

Sponsorship: Les Harrison wants to do a trade show format for sponsorship. He asked for help and guidance.

Speakers: Marjorie Moore had an idea and offered to Chair the committee. Lisa Leslie will help.

Hospitality: – The South Florida Beef and Forage group will take that responsibility.

Exhibits: - Christa suggested that tables be split for our own exhibits. Commercial or non EPAF exhibitors can pay an increased rate for a full table. The idea of judging exhibits was an additional suggestion. She will bring back recommendations in December

Facilities: Martha returned from a phone call with the hotel and gave an up-date. The dates approved were changed; they will agree to new contracts, cut the number of rooms, but will also cut the space.

The next meeting date will be December 5, 2007 in Gainesville with a polycom meeting at 1:00 p.m.
Judy Butterfield needs a co-chair to help with registration.
It was noted the treasurer is an annual appointment, Joe Walter agreed to search for a co-treasurer that could assume the responsibilities.
MOTION: Pat Hogue moved to adjourn, Christa seconded the motion. The meeting was adjourned at 12:35 pm