



STANDING RULES AND POLICIES

History: Original - 2006-2007; revised: 9/06; 8/12; 8/14

1. **Amendment**

Standing rules may be adopted at the annual ESP Alpha Delta Chapter membership meeting by a majority vote of the voting delegates present and voting. Standing rules may be amended or rescinded by a two-thirds vote without previous notice or a majority vote after previous notice. Standing rules may be suspended temporarily by a majority vote. Standing rules will be formally reviewed every other year (even-numbered years) by the ESP Alpha Delta Chapter Board. *[adopted 8/26/14]*

2. **Membership**

Dues: annual dues are delinquent December 31 of each year.

Dues amounts: Renewing members \$60.00, new members \$70.00 (includes initiation fees), life membership (five times annual national dues) \$200.00. A former member can be reinstated by payment of dues plus \$10.00 reinstatement fee. Retirees are exempt from paying the reinstatement fee. *[rev.091206] [rev.082812]*

Dues: Cannot be refunded, but may be transferred where applicable.

3. **Officer Nominations and Elections Process**

Election of officers is held at the annual membership meeting.

Terms of Office

- The Treasurer shall be appointed annually by the President with the ratification of the membership with the option of re-appointment. All other officers are elected annually. *[rev 082614]*
- District Directors will be elected according to the following schedule:
 - Even numbered years: Northwest, Central, South, and Life Member Director.
 - Odd numbered years: Northeast, South Central, and State Specialist Director. *[rev 082614]*

Filling Vacancies

If a vacancy occurs in the President's position, the President-Elect will automatically assume the Presidency for the unexpired term and then serve another full term as President. The President-Elect's position would remain vacant until the next annual meeting.

If a Past President vacancy occurs, the previous Past President may assume the position for the unexpired term.

All other officer vacancies will be filled by presidential appointment, ratified by the Board of Directors.

4. **Board Meetings**

Mid-Year Board meetings will be held at a convenient time with the President determining and arranging for the meeting place.

5. **Conference Calls**

The President will schedule conference calls as needed to carry out immediate business of the Chapter, including the option for Board meetings when necessary.

6. **Bylaw & Rules Review**

Bylaws and Standing Rules and Policies shall be reviewed annually.

7. **Annual Budget**

The voting delegates at the annual ESP Alpha Delta Chapter membership meeting shall adopt the budget for the forthcoming year. *[rev 082614]*

8. **Awards**

Award Nominees must be members in good standing with Dues paid by December 31 to the Treasurer.

9. **Scholarships**

Applicants must be members in good standing with Dues paid by December 31 and contribute to the scholarship or High 5/ High 10 Fund.

10. **Memorial Service at EPAF**

All effort will be made to honor deceased Faculty with Extension appointments at the EPAF Conference following the death. *[rev.091206]*

11. **Delegates**

President and President Elect or their designee will serve as delegate to all National and Regional meetings with the financial support of the chapter. *[rev.082812]*